



OFFICE OF THE PRINCIPAL
HANDIQUE GIRLS' COLLEGE

Ph.: 0361-2970214 (O)

GUWAHATI - 781001, ASSAM

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Ref No.: HGC/EXAM/NOTICE/2025/02/39

Date: 28/04/2026

ONLINE EXAMINATION FORM FILL-UP NOTICE
B.A./B.Sc./B.Com. SEMESTER-IV FYUGP (REGULAR BATCH 2024)

In pursuance to GU letter No. GU/UG/Exam Form/FYUGP/2026/137 dtd. 11.05.2026 the Examination Form fill up process for the students of Semester-IV FYUGP (BA/B.Sc/B.Com. (Regular Batch 2024) Examination, 2026 will be done through SAMARTH e- Gov Portal. <https://gauhati.samarth.edu.in>

The last date of Form Fill up is 15th May, 2026 Without Fine.

The Last date of Form Fill Up is 16th May, 2026, with Fine of Rs. 550.00 in addition to Examination Form Fill up Fee

The student needs to deposit the Examination fee of Rs. **980.00 (Rupees nine hundred eight only)** through online payment gateway available in **SAMARTH e-Gov Portal only.**

The Candidates are directed to complete all process within the time frame fixed by the concerned authority, **else College authority will not be responsible in any manner.**

FEE TO BE PAID :

#	Category of Fee	Amount	Payment link
1	Examination Fee Without fine	Rs.980.00	https://gauhati.samarth.edu.in
2	Examination Fee with Fine	Rs.1530.00	https://gauhati.samarth.edu.in
3	Centre Fee	Rs.500.00	https://onlinesbi.sbi.bank.in/sbicollect/icollecthome.htm?corpID=857247 (Short Payment Category)
4	Practical Fee (Wherever applicable)	Rs.340.00	https://onlinesbi.sbi.bank.in/sbicollect/icollecthome.htm?corpID=857247 (Short Payment Category)

All students are directed to submit a print out copy of the Examination Form at the designated box kept in front of Examination Brach of Handique Girls' College along with Centre Fee Payment Receipt and Practical Fee Payment Receipt (Wherever applicable) for verification and onward submission to the concerned authority within the date mentioned above. Failing which the students will be responsible.


Principal
Handique Girls' College
Guwahati-01
Principal
Handique Girls' College
Guwahati-781001

Annexure I
Steps to follow by candidates to fill up Examination Form

1. Log in to your account through <https://gauhati.samarth.edu.in/>
2. Click on the "Examination Registration" from the left hand panel after login.
3. Click on "**Click here for Examination Form**"
4. Select your PwD status (**if not belonging to PwD, select Not Applicable from drop down menu**)
5. Verify all courses which are listed. Courses will be available for those candidates only who had completed the Course Registration process successfully as per the notification of o/o the Academic Registrar, GU.
6. *Those who didn't complete course registration must not proceed further to pay the Examination Fees.*
7. Then click on Submit button
8. After this click on the payment link "Click here for payment via Razorpay"
9. Pay the requisite amount shown

NOTE:

1. These steps are necessary actions to successfully submit the Examination Form
2. Please don't refresh while doing the transaction. It may cause failure of the Examination Form submission
3. **If your Form Status remains as "Draft" after attempting payment of fees, then do the following in the portal to check the payment status: Dashboard >> Fee (in the left-hand side panel) >> All Transactions >> Check Payment Status.** If payment was successful, then the form will be submitted after clicking "Check Payment Status" and a confirmation message in Green colour will appear at the top
4. The same facility is available in the last page of form submission also, if the form status remains as "Draft"