

05/11/2020

Minutes of the virtual meeting (Informal) held on 05/11/2020 to discuss matters related to the preparation of the ensuing NAAC Peer Team visit. The meeting was chaired by the Principal, Handique Girls' College. Dr. Santanu Kr. Baishya, Retd. HOD and Former IQAC Co-ordinator, Cotton University; ^{Member, Core Team} Core Team Member, IQAC, HGC, was requested to offer his valuable suggestions and guidance so that the college could get an idea about how to ready/ prepare themselves for the visit.

Members present in the meeting:-

1. Dr. Utpal Dutta
2. Dr. Santanu Kr. Baishya
3. Dr. Bandana Nabis Das
4. Dr. Shakeel Zamal
5. Dr. Nabajyoti Das
6. Mr. Manas K. Gogoi
7. Dr. Bedabrat Saikia
8. Dr. Krisha Das
9. Dr. Innifa Hasan
10. Dr. Biswajit Choudhury

Suggestions:

- Principal was asked to prepare a presentation on the overall developments of the college.
- IQAC Co-ordinator should prepare a presentation on the basis of the SSR that has been submitted.
- To plan out a road map on the departmental, library, office, etc. visits.
- It was suggested that each department prepares PowerPoint presentation along audio visual clipping- keeping in mind certain strong and specialised areas of the individual departments like- teaching learning activities, research areas in progress, authored books, chapter, etc, co-curricular activities- similar type of presentation (all departments).
- Committees should also be prepared with a presentation of all the activities that they have undertaken and about the future plan.
- Presentation form each department should be reviewed.
- The presentation prepared by the Principal and IQAC Co-ordinator should not be contradictory to departmental/committee presentation.

